

# ROLE PURPOSE

**Role Title:** Senior Research Advisor

**Division:** Programs

**Location:**  
Bangladesh

**Date:** May 2024

**Employment type:** Full time/  
Permanent/ potential flexible  
work arrangement

**Reports to:** Head of  
Operational Research

**Number of direct reports:** 0

**Leadership Band:**  
Leads others

## Purpose of the role:

The **Senior Research Advisor** is responsible for spearheading and overseeing The Foundation's emerging portfolio of impact studies and providing high quality research technical assistance to teams throughout (and sometimes beyond) the Programs Division.

## The Senior Research Advisor, with a focus on Impact Studies, will own the outcomes of:

1. **Act as chief investigator** on The Foundation's impact studies - including leading study design, ensuring effective study set up, providing ongoing technical oversight, ensuring effective project management, and effective analysis, reporting, communications, and knowledge translation.
2. **Impact study guidelines and tools** – ensuring guidelines and tools for supporting the conduct of impact studies are maintained and further developed as required.
3. **Communicate research** findings and recommendations to key stakeholders through reports, presentations, and other mediums.
4. Stay abreast of **emerging trends, best practices, and innovations in impact assessment** and research methodologies.
5. **Participate in research grant development to secure funds for impact studies.**
6. Other tasks as requested by your manager.

## Our Capabilities:

### As a member of The Foundation Family you will:



1. Live by the values of The Foundation and support The Foundation's culture, performance and brand.
2. Adhere to all The Foundation's policies and procedures.
3. Strengthen the health, safety and well-being of all/look out for the well-being.
4. Lead, collaborate and contribute in all interactions.

## Essential Experience:

- Demonstrated expertise in mixed-methods research and evaluation design, sampling techniques, data collection methods, data visualisation and report writing.
- Strong experience acting as chief investigator, co-investigator, or project manager on research projects - including experience designing research studies, developing research protocols, ethics applications and data collection tools, and undertaking and/or coordinating research in low resource settings.
- Strong experience in managing research consultants, including oversight of their work, ensuring adherence to project timelines and deliverables, and fostering productive working relationships to achieve project objectives.
- Demonstrated high-level understanding of a broad range of development, humanitarian, and equity issues.
- Strong experience working in and with diverse teams.

## Skills:

- **Technical expertise:** Mastery in research and evaluation design encompassing sampling techniques, alongside advanced analytical proficiency in both quantitative and qualitative methodologies.
- **Communication skills:** Strong written communication skills with the ability to engage effectively with diverse stakeholders and facilitate participatory processes.
- **Collaboration:** Ability to adapt and work flexibly within team environments.
- **Stakeholder (internal and external):** Ability to comprehend and address the support requirements of non-research staff and project members.
- **Project Management:** Ability to manage multiple projects simultaneously, ensuring quality and timely delivery.

## Desirable Experience:

- International development experience well regarded.

**Qualifications:**

Postgraduate Degree in Public Health, International Development, or related research/evaluation field

**Travel:**

Travel domestically and internationally as required.

This role purpose defines the broad accountabilities of the positions, which may change based on organisational need. Please refer to the divisional, team and individual work plans for more specific details

**The position involves:**

This position is recognised as having "Contact with Children" either direct or indirect (***note: all positions are classified as having indirect or incidental contact with children***)

This position does involve "Working with Children" either direct or indirect.

**Additional Responsibility:**

Ensure that the work for which they are responsible is carried out in ways, which safeguard the health and safety of workers.

**To work in The Foundation, you will:**

- Be eligible to work in Australia and other regions where you will be based
- Undergo background check including criminal records and qualifications check
- Undergo working with children check for positions that are identified as working with children