

ROLE PURPOSE

Role Title: Program Quality Advisor

Division: Quality & Learning

Location: Multiple

Date: January 2025

Employment type: Full time/part-time

Reports to: Head of Development Advice and Local Transformation

Number of direct reports: 0

Leadership Band: Leads Self

Purpose of the role:

The Program Quality Advisor provides technical advice and support to country teams and partners to develop, plan, monitor and learn from strategies and projects, with the key aim of capacity strengthening and skills transfer.

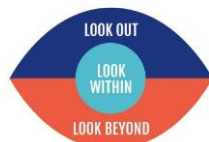
The Program Quality Advisor supports country and market teams in the design and delivery of innovative and best-practice projects, aligned with The Foundation's strategy, the context-specific needs in-country, and the goals of partner institutions.

Key areas of accountability include:

- Provide technical support and guidance for the development, delivery, monitoring and evaluation of high quality and strategic country, thematic and global programs and projects.
- Working closely with country teams and other programming and technical teams, support programmatic learning, knowledge sharing and continuous program improvement, and ensure projects are designed and delivered in line with the most up to date global knowledge, and are embedding clinical quality, research and innovation into projects and their management.
- Ensure guidance and principles for ensuring equity and inclusion are applied throughout the project management cycle, using evidence and knowledge translation programming, while building the capacity of country team staff through use of available guidance, tools, and training materials.
- Working with others, actively assess the capacity of country teams and other internal and external stakeholders in project cycle management principles, processes and standards, and build capacity using a supportive, structured and outcomes focused approach to learning and capability strengthening.
- Support country teams to develop their strategies and associated implementation and monitoring plans, including by facilitating and coordinating broad stakeholder engagement, reviews and approvals.
- Represent The Foundation at the global level, where appropriate, raising The Foundations profile with partners, donors and other organisations through engagement in external coordination mechanisms, reference groups, conferences and global meetings.
- Other tasks as requested by your manager.

Our Capabilities:

As a member of The Foundation Family you will:



1. Live by the values of The Foundation and support The Foundation's culture, performance and brand.
2. Adhere to all The Foundation's policies and procedures.
3. Strengthen the health, safety and well-being of all/look out for the well-being.
4. Lead, collaborate and contribute in all interactions.

Essential Experience:

- Minimum 5 years' experience in international public health or international development.
- Expertise and professional experience in project cycle management, with strong experience and knowledge of project design, monitoring and evaluation.
- Experience working within a development setting to strengthen systems, preferably with a strong understanding of health systems.
- Experience in coaching and strengthening the capacity of others.

Skills:

- Strong collaborative skills, with the ability to support and influence multiple stakeholders and effectively engage people across the organisation.
- Outstanding interpersonal, facilitation, negotiation and presentation skills.
- Advanced written communication skills, with the ability to write effectively for varied purposes and audiences; including program designs, donor proposals, reports and publications.

Desirable Experience:

- Knowledge of broader eye health and vision impairment

Qualifications:

Degree in related field (Public Health, International Development)

Travel:

Domestic & International

- An energetic self-starter with the ability to work in a fast paced environment.
- Ability to manage own work load and work independently.
- Ability to adapt as required to work effectively within an evolving and expanding organisation.
- Ability to be flexible in the face of changing priorities and maintain a sense of humour.

Additional Responsibility:

Ensure that the work for which they are responsible is carried out in ways, which safeguard the health and safety of workers.

Role purpose defines the broad accountabilities of the positions, which may change based on organisational need. Please refer to divisional, team and individual work plans for more specific details

The position involves:

This position is recognised as having “Contact with Children” either direct or indirect
 This position does involve “Working with Children” either direct or indirect.
 This position does involve working with beneficiaries, donors and/or partners

To work in the Foundation, you will:

- Be eligible to work in Australia and other regions where you will be based
- Undergo background check including criminal records and qualifications check
- Undergo working with children check for positions that are identified as working with children
- Be prepared to share evidence of full vaccination against COVID 19

